**Position: Manager, Data Operations**

**Reporting to: Senior Manager, Data QA and Analytics**

**Location: Philadelphia, PA**

**What you will do**

* Perform management responsibilities for the Data Operations team, including managerial support, regular one on ones, and yearly performance reviews
* Provide escalated support for high profile issues
* Present to executive management on team initiatives, progress, and pain points
* Work with cross functional peers to ensure department and stakeholder expectations are met
* Ensure supplementary reference data is updated and timely

**You are …**

* A data geek with a passionate sense of ownership
* A self-starter who enjoys working in a growing, rapidly changing, fast paced environment
* Confident enough to course correct a process or team when required
* Methodical, executing through several approaches to determine the best fit
* Energized by learning, even if outside the scope of day-to-day responsibilities
* Comfortable working on several different tasks throughout your workday
* Capable of fostering and promoting a culture of employee development and learning, while also achieving critical business tasks

**Desired skills and experience**

* BS degree in management, communications, math, statistics
* 4+ years’ experience in the data industry, preferably in a big data environments
* 2+ years of team management experience
* Proficient in programming against large data assets with a working knowledge of SQL, preferably also knowledgeable in python
* Ability to gather requirements, test strategies, design deliverables
* Proven analytical, evaluative, and problem-solving abilities
* Skilled teaching and instruction capability
* Extensive experience working in a team-oriented, collaborative environment